

# RESERVE BANK OF FIJI



## NATIONAL MICROFINANCE AWARDS 2019/20 APPLICATION FORM

### A. CATEGORY

☐

INDIVIDUAL

☐

PARTNERSHIP/ENTERPRISE

☐

YOUTH (15-35 YEARS)

### B. YOUR PERSONAL DETAILS

Full Name:		Gender:	
Age:		Marital Status:	
Tel. No:		Mobile No:	
Address:			

### C. ABOUT YOUR BUSINESS

WHAT TYPE OF BUSINESS DO YOU OWN? *Tick where appropriate*

<input type="checkbox"/>	Retail, Canteen, Shop	<input type="checkbox"/>	Agriculture, Farming
<input type="checkbox"/>	Craft, Jewellery, Ornaments	<input type="checkbox"/>	Fishing, Seafood, seashells
<input type="checkbox"/>	Tailoring, Clothing, Sewing,	<input type="checkbox"/>	Poultry,
<input type="checkbox"/>	Clothes Design, Printing	<input type="checkbox"/>	Florist, Flowers
<input type="checkbox"/>	Beauty, Hairdressing, Body Products	<input type="checkbox"/>	Food, Catering
<input type="checkbox"/>	Marketing, Event Planning	<input type="checkbox"/>	Transport, Taxi
<input type="checkbox"/>	Fitness, Sports,	<input type="checkbox"/>	Online business, sales, promotions
<input type="checkbox"/>	Tourism,	<input type="checkbox"/>	Web design, IT or Computer related
<input type="checkbox"/>	Other (please specify)		

What date did you start your business? \_\_\_\_\_

How many people do you employ? *Please include all paid full time or part time including all family members* \_\_\_\_\_

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**How much sales do you make in a year?** (Average of the last 2 years)

	Below \$1,000		\$15,000 - \$20,000
	\$1,000 - \$5,000		\$20,000 - \$25,000
	\$5,000 - \$10,000		\$25,000 - \$30,000
	\$10,000 - \$15,000		

**How much profit did you make in the last 2 years?**

2019	\$	2018	\$
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**How much of your profit, if any, did you reinvest into your business?**

2019	\$	2018	\$
Please give some details of how you reinvested your funds?			

**Do you have any plans to expand your business?** *If so, please explain briefly*

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**To grow your business, what would be some of your immediate needs?** *Pls give details where applicable*

Equipment		Training	
Staff		Other	

*Thank you for applying for the Award. Only shortlisted applicants will be contacted for the next round of assessment. All shortlisted applicants will be required to provide additional documents and information about the business. We may visit your business for interview and validation process.*

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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## IMPORTANT NOTICE TO APPLICANTS:

To help the assessors in the shortlisting process and increase your chances of being shortlisted please provide as much details about your business as possible with this application.

Some of the supporting documents you may attach are:

- Business Registration form
- Copies of any financial records you keep in whatever form you keep them in
- Bank statements
- Savings records – deposit book etc
- Sales records
- Receipts
- Customers records
- Any other document or information you feel may support your application.